



Kent County Rugby Football Union



Main County Sponsor

Role Description

Role Title: Women and Girls Rugby Chairperson

Role Purpose:

To lead the development of women's and girls rugby within the County ensuring the successful promotion and development of Women & Girls club and schools rugby within the auspices of the Kent RFU.

Reporting Line: Chairman- Game Development

Direct reports :

- Treasurer - Women and Girls rugby
- County Managers for Senior Women and Girls U18 and U15 squads
- County Women's and Girls Treasurer

Working relationships:

Chairman of the KCRFU game development, RFU Area Manager, RDO's, KCRFU women and girls Committee Members, Kent RFU member clubs, KSRLFUF, KSRLFU, KCRFUVC, and any other relevant external bodies as required.

Main tasks and responsibilities:

- To chair the Women & Girls committee meetings ensuring minutes are recorded, published and actions completed
- To report to the Game Development Committee and to attend these meetings providing required reports and appropriate updates.
- To lead Women & Girls rugby promotion and development with Kent RFU
- To liaise with the Women & Girls Rugby Development officer for the Area on related RFU matters
- To provide input and support to the RFU PFR (budget) planning process and to monitor and track agreed activity expenditure.

- To plan and run the Kent Women & Girls Representative Rugby Programme
- To attend Club Kent committee meetings when necessary.

Experience Knowledge and Skills:

- Strong interpersonal and oral communication skills including ability to effectively liaise with Women & Girls club and county coaches
- Strong organisational skills
- Sound knowledge of the current RFU regulations and guidelines applicable to Women & Girls rugby
- Commitment. This position will require commitment involving some evenings and weekends for training and matches.
- Previous management of Youth/Women's rugby within a club
- Understanding of, and commitment to equal opportunities and managing diversity
- Understanding of relevant legislation and data protection aspects of the role

Competencies:

- Developing self and others
- Leadership
- Strategic thinking
- Drive for achievement
- Satisfying needs of related parties
- Interpersonal skills
- Budgetary Management
- Computer literate

Protocol

"Whilst engaged in any activity under the auspices of Kent County RFU Ltd, it is not permitted for any adult to attempt to induce, or influence, any player to move from one club, or from one educational establishment, to another.

If any adult, whilst engaged in any activity under the auspices of Kent County RFU Ltd, is approached by a player or parent, in order to secure a change of playing environment for the player, the matter shall be reported immediately to the Chairman of Club Kent, who will deal with the matter."