



Kent County Rugby Football Union



Main County Sponsor

Role Description

Role Title: Rugby Safe Manager

Role Purpose :

To make the playing of rugby within the CB as safe as possible whilst ensuring player welfare standards are maintained at all times.

Reporting Line: Chairman -Club Development

Direct reports : None

Working relationships:

- Club development committee members
- Volunteer coordinator
- Coaches
- RFU Rugby Safe manager
- RDO's
- Game development chairman
- CB safeguarding manager
- CB Clubs

Main tasks and responsibilities:

- CB first Aid/ Immediate care - This includes pitch side provision for representative rugby
- CB Risk assessment - To review CB risk assessments and current first Aid and immediate care provision for all representative training and matches on an annual basis. To create a plan using the RFU's minimum levels to ensure every training session and match is appropriately covered
- Training and equipment - Arrange training to ensure all first aiders and immediate care practitioners are trained and up to date with an appropriate level of qualification in line with RFU guidelines, and have a process in place for the management of first aid and the immediate provision of all necessary and appropriate care supplies and equipment
- Reporting - To ensure there is a process in place to keep records of player medical conditions, monitor injuries and report incidents/ injuries as they happen in line with RFU regulations. To maintain aggregate data, in order to

identify types of injuries sustained by players across CB clubs and any apparent trends in the incidences of injuries.

- Funding/PFR - To review and manage budgets for player welfare projects and first aid and immediate care provision. To input into the PFR planning process to provide funding and enable opportunities for both CB and clubs to support player welfare across all levels of the game
- Rugby safe - To utilise the RFU's Playersafe scheme and guidelines (especially, but not exclusively those linked to the management of concussion injuries) and working with Key personnel to support wider best practice and ensure that all volunteers and parents are aware of how to support player welfare
- Club Support - To act as a contact and initial source of advice for CB clubs within and on behalf of the CB. To work with clubs to give them an understanding of current compliance levels and provide support and guidance on First aid and immediate care training, injury reporting and other player welfare issues.

Experience Knowledge and Skills :

- RFU Emergency First Aid course
- Immediate care in sport course
- Empathy
- Approachability
- Objectivity
- Attention to detail,
- Resilience
- Dedication to the cause of safeguarding young people.
- Have a background in medical or first aid

Competencies:

- Developing self and others
- Leadership
- Strategic thinking
- Drive
- Satisfying needs of related parties
- Interpersonal skills
- Discretion
- Budget management

Protocol

“Whilst engaged in any activity under the auspices of Kent County RFU Ltd, it is not permitted for any adult to attempt to induce, or influence, any player to move from one club, or from one educational establishment, to another.

If any adult, whilst engaged in any activity under the auspices of Kent County RFU Ltd, is approached by a player or parent, in order to secure a change of playing environment for the player, the matter shall be reported immediately to the Chairman of Club Kent, who will deal with the matter.”