

KENT COUNTY RFU INFORMATION SENDOUT JANUARY 2021



1. RFU COUNCIL ELECTION

The RFU Council, together with the RFU's Board of Directors and the Executive Staff govern and administer rugby in England.

The Council has a number of responsibilities, principally monitoring and oversight of the Board on behalf of the members, and acting as a conduit for information to and from the game as a whole. Council members are also full voting members of the RFU (alongside clubs, Constituent Bodies, National Representative Bodies and Referee Societies) and are entitled to vote at the RFU's Annual General Meeting and Special General Meetings.



Council members are elected for terms of three years, up to an aggregate maximum of nine years (with some limited exemptions). As a Constituent Body of the RFU, Kent (i.e. the KCRFU, KSRFU or any individual from a voting member club – which also includes schools, colleges, universities) is entitled to elect one individual to represent the CB's interests. Its current Council member, Roger Clarke's first three-year term will draw to a close at the end of the 2020-21 season; it is Roger's intention to stand again. As is required by RFU Regulation 18, we will soon be commencing the process to elect the CB's Council member for the three-year period from 2021-22.

There are no qualification criteria for a candidate – for example, candidates do not need to be members of a CB

committee, or even a club member. Nevertheless, it is important that the Council has a diverse range of talent available to it, which is representative of the game as a whole, and the communities involved. To this end, we are seeking nominations of individuals to stand for election (proposed and seconded, as set out below); we welcome applications from across our rugby. A copy of the Job Description can be viewed [HERE](#).

Proposal of Candidates: Candidates must be proposed by one full voting member club and seconded by another full voting member club. A CB itself can propose or second a candidate. To be eligible for election, the CB must have received the nomination in writing (email is acceptable) from both the proposer and the seconder to office@kent-rugby.org by no later than Monday 1 March 2021. If either is received after this deadline, the CB cannot accept the candidate. Even if a CB assumes that a club will be a proposer or seconder, unless it has this in writing from the club, it is not valid and the candidate cannot be included in the election process.

Further details as to the hustings and voting process (incl. eligibility to vote) will be announced in due course.

Nigel Fray
Director of Governance, KCRFU

2. CLUB CLUSTERS

The next Club Clusters will be held from the 1st week in February where we will look to seek direction from the RFU on their transitional operational plan for Rugby Development i.e. what the RFU will support at Community level with either physical or financial resource over the next few months and what local support/resources clubs will receive.

We will seek club opinions on what help you need to retain and recruit XV a side adult players for next season. How they are doing with retaining and recruiting volunteers

and how they are doing financially to help KCRFU provide relevant financial aid for things like facilities investment which would have happened if it hadn't been for the onset of the pandemic.

To see which Club Cluster you are assigned to see [HERE](#)



**KENT CLUB CLUSTER
ZOOM FORUMS
2021**

FEB 2	North Kent Forum Tuesday 2nd February @ 7:15 pm
	Metropolitan Forum Wednesday 3rd February @ 7:15 pm
FEB 3	
FEB 4	West Kent Forum Thursday 4th February @ 7:15 pm
	Women & Girls Forum Monday 8th February @ 7:15 pm
FEB 8	
FEB 9	Mid Kent Forum Tuesday 9th February @ 7:15 pm
	East Kent Forum Wednesday 10th February @ 7:15 pm
FEB 10	

 TO REGISTER FOR ANY OF THE ABOVE FORUMS
EMAIL YOUR NAME / CLUB / ROLE TO:
office@kent-rugby.org

We are asking for up to 4 attendees per club, 2 from committee and 2 from playing side.

To book onto any of the above forums please contact Kent County Office stating which forum you would like to attend followed by your name, role and club.

3. MITSUBISHI MOTORS RUGBY LEADERSHIP NETWORK

The Mitsubishi Motors Rugby Leadership Network is an exciting and unique opportunity to acquire valuable skills and network with other rugby leaders.

To ensure our clubs are fit for the future and self-sustaining, we are looking for aspiring rugby leaders who can take their club to the next level.

We are looking for rugby leaders who:

- Don't want to stand still and watch from the side-lines
- Want to create sustainable clubs that are fit for the future
- Have the enthusiasm and openness for learning and supporting others to do the same

For further information on the Network and how to apply click [HERE](#).

4. HARLEQUINS FOUNDATION MENTAL HEALTH WORKSHOPS .

Please see this fantastic opportunity from the Harlequins Foundation and its mental health partner Movember:

During this period of lockdown and potential isolation for some, the Harlequins Foundation understands that looking after your mental and physical health can be a challenge. So they are delighted to offer your club 1hr mental health workshops free of charge delivered via Zoom (I know more Zoom!).



In partnership with the men's health charity Movember, the workshop is designed for either coaches or parents.

The focus is to support the mental health of your players and children, with a broader education on mental health.

Should you want the Harlequins Foundation to deliver these free of charge workshops please get in touch with paul.wilson@quins.co.uk – 07590 890 868 or visit www.aheadofthegame.uk .

The Harlequins Foundation

5. KOOTH MENTAL HEALTH WORKSHOPS

Kooth are doing a series of free webinars on **Kooth for professionals** across January & February. The webinars for professionals explain in more detail what Kooth is, how it works and looks to support professionals in sharing Kooth with the young people they work with.

Information is below - they simply click on the registration link to register for the day/time they'd like to attend. A Zoom link will be sent nearer the date of the webinar:



Dates can be viewed [HERE](#)

6. KENT COUNTY RFU SUCCESSION PLANNING MANAGER

The County is still looking to appoint a suitably qualified (ideally, with HR experience) Succession Planning Manager, who, reporting to the Executive Committee, will act on the County's behalf to identify suitable individuals (e.g. through the Leadership Academy and its alumni) and to encourage them to apply for the roles that exist at any given time.

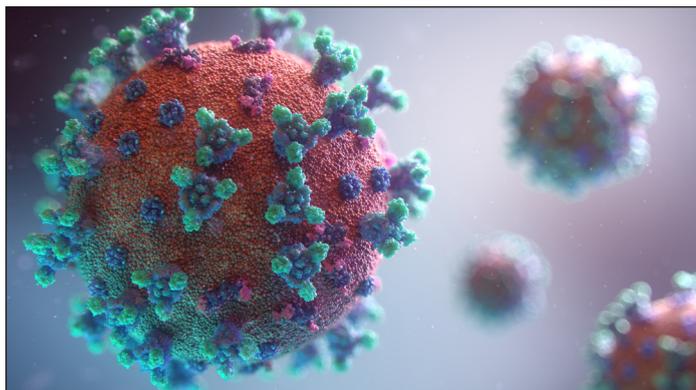
The role will also engage in contingency planning, to ensure that, should any current postholder be indisposed, a suitable replacement has been identified to cover the role for the period required.

A copy of the job description, which also sets out the skills and competencies required, is [HERE](#).

Applications should be sent by email to Tracy Pettingale at office@kent-rugby.org. Interviews will be held as soon as possible, with a view to an appointment being made asap.

7. COVID RELIEF FUND STILL OPEN

Is your club in danger of closing (going under)? If so, clubs are reminded that the window for applications to the COVID Relief Fund still remains open.



Applications will be considered in terms of actual need resulting directly and demonstrably from the lockdown.

Clubs that have previously applied for and were unsuccessful in receiving funding may reapply, provided that there has been a significant and material detrimental change to their financial position as a direct result of COVID that threatens their viability and medium- to long-term sustainability.

Applicant clubs will be notified as soon as possible, as to whether or not their applications have been successful, consistent with clubs ensuring that they provide all necessary information and financial data at the time of application. (see [HERE](#) for information on how to apply)

To apply please contact the office for an assessment form. office@kent-rugby.org

8. REGISTERING FOR GIFT AID WEBINAR

Kent Sport - Registering for Gift Aid

Gift Aid is an easy way to boost your voluntary donations by at least 25%, but many charities and Community Amateur Sports Clubs (CASCs) are still not registered to claim. Some studies have estimated that approximately £600 million of Gift Aid goes unclaimed each year!

Do not fear, though. During this FREE workshop will walk you through how to register with HMRC for Gift Aid and look at what you need in place to make your first claim.

We will cover:

Getting charitable recognition from HMRC to claim Gift Aid
Adding the relevant services to your tax account
Developing a policy and procedure to generate and submit claims



The workshop will be followed by a short Q&A session. To ensure everyone has a chance to have their questions answered we are limiting the spaces on this webinar to only 20 so early booking is recommended. (9 places remaining)

Book Now [HERE](#)

For any other further information contact Kent Sport/
Stuart Butler / stuart.butler@kent.gov.uk / 03000411869

9. CLUB MATTERS WORKSHOP

Two free Club Matters workshops on your club leadership and future.



These are online workshops run by the Sport England Club Matters team specifically for Kent clubs.

Wed 3 February - Leadership Teams

Wed 17 March - Planning Your Future

Both 7pm to 9pm. Book [HERE](#)

10. SPORT ENGLAND RETURN TO PLAY SMALL GRANTS

Responding to the latest lockdown Sport England have adapted their Return to Play: Small Grants focusing on those in areas of Indices of Multiple Deprivation (IMD) 1-5.



More information [HERE](#) about Return to Play: Small Grants