



## **KCRFU Mini Festival Welcome Pack** **23rd March 2025** **@ Tonbridge Juddians**

Dear Age Group Contact,

This season brings us the 42nd Kent County RFU Mini Festival. We, at Tonbridge Juddians RFC will be co-hosting the under 8s part of the festival, we look forward to welcoming you, your players, spectators, first aiders, referees and more for a fun filled day of rugby.

This pack will provide you with all the information that you need. Please share any relevant information with those who are visiting us on the day.

### **Important Contacts**

Tonbridge Juddians contact – Festival Organiser	Nicola Summerfield	07985 540506	<a href="mailto:Rugbytjs1516@gmail.com">Rugbytjs1516@gmail.com</a>
KCRFU Mini Chairperson	Dawn Waters	07931511424	<a href="mailto:mini-rugby@kent-rugby.org">mini-rugby@kent-rugby.org</a>

Your first contact for the day should be the festival organiser as they will know the individual information and requirements for their venue. Please go through your age group contact in all correspondence unless it is an emergency.

### **Important Timings on the day**

Registration	08.45 am - 09.45 am
Referees Briefing	09.45 am
All players, spectators and visitors on site by	9.45 am
First Matches Kick off	10.00am
Festival Ends	13.30 (approximately)

**Parking and where to find us:**

The address for TJs is as follows:

The Slade  
Tonbridge  
Kent  
TN9 1HR.

*What 3 words app location: ///sharp.little.tuned*

The club is accessed by Castle Street which is off the main High Street or via footpaths through the Tonbridge Racecourse Sportsground.

**Parking (IMPORTANT PLEASE READ)**

There is limited parking at TJs, and we advise that you leave plenty of time to find parking. If you're lucky enough you may find a space at the swimming pool car park. All council car parks are chargeable on Sundays and it is advisable to download the Ringo payment app before arrival (<https://myringo.co.uk/apps>). Please see the list below of Council carparks:

Car Park	Postcode	Walking Distance	What 3words app
Upper castle field	TN9	4 minutes	///burns.axed.apples
Vale Road	TN9 1QH	12 minutes	///blunt.twins.deflection
Sovereign Way(Waitrose)	TN9 1RS	10minutes	///sudden.wheels.hulk
Angel West(Sainburys)	TN9 1SF	10 minutes	///ozone.zeal.gears
Bradford Street	TN9 1DU	9 minutes	///shins.ample.voice
Sovereign Way Mid	TN9 1RG	10 minutes	///tools.next.scared

**Gate/Entry fees**

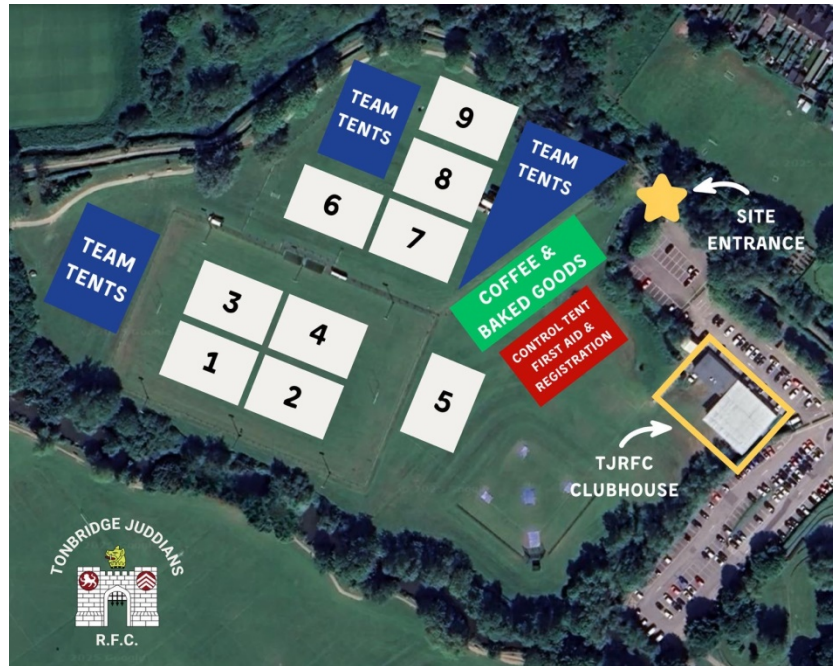
As per Kent County RFU guidelines for all the minis Kent events, entry to all grounds will be £2.50 per adult (children free entry). There will be card machines available to facilitate a swift entry to the site. Cash accepted but we ask that you try to bring the correct change. Wristbands will be issued as proof of payment.

This fee is separate to the counties entry fee per team as the KCRFU Mini Festival is a self-funding festival so all teams entrance fees paid go towards the counties running costs i.e. first aid, medals, memorabilia, balls etc. Whereas the entrance fee on the day goes to the running costs for the hosts i.e. toilets, wear and tear of pitches, parking costs etc.

### Pitch Map

Please see a map of the pitches below.

Spectators are asked please to not enter the marked areas between pitches to ensure the players safety. For those with children playing on the first team pitch (pitches 1-4) spectators must remain outside of the barriers.



### Registration

All teams must be registered upon arrival using the appropriate KCRFU Team Sheet and Photo Consent form as attached. The registration desk will be located in the Tonbridge Juddians registration tent adjacent to the first team pitch. Please remember that RFU numbers and dates of birth will be needed. If you wish to forward your registration forms to us prior to the event please email them to the festival organizer [Rugbytjs1516@gmail.com](mailto:Rugbytjs1516@gmail.com) . Unfortunately we will not be able to cater for any additional players over the team size with regards to medals etc. So please ensure you stick to the maximum team size as below.

Age Group	Players on Pitch	Max. Squad size including subs
Under 8	6 players	10 players

All participating players must be RFU registered on the RFU's registration platform (GMS).

To allow us at Kent County RFU to plan for the future we will be completing a player audit in the forthcoming weeks of which all registration forms will assist us in completing.

### **Team selection**

The festival is a mixed ability event and we would ask that you take note of this for your team selections. Mini rugby is non-competitive so there is to be no recording of scores. Let's keep those smiles on everyone's faces.

### **Festival Rules**

Regulation 15 Age Grade Rules will apply to all rugby games. The festival rules can be found in the mini section of the KCRFU Website [www.kentrugby.org](http://www.kentrugby.org)

Players, coaches, and spectators are required to observe the appropriate Codes of Conduct.

### **Presentations**

There will be no overall festival presentation at the end of play. We ask that each club does their own awards and presentations to its own players. Each player at the festival will receive a medal and a small item of memorabilia.

### **Programme and Match Schedule**

All schedules and pool draws will be released on the Kent County Website on the afternoon of Friday 21st March 2025. [www.kentrugby.org](http://www.kentrugby.org)

Pitch marshals will have hard copies of playing schedules for reference. Please try to keep to the match playing schedule – right pitch – right time and help us to ensure the day is full of free flowing rugby games with as few hold ups as possible

Pitch marshals will be on hand to assist.

No matches will be rescheduled.

### **First Aid**

Each team should come equipped with a first aid kit and appropriately trained first aider.

Additional Festival first from Pulse South Coast is provided by Kent RFU and will be located in the control tent.

### **Emergencies**

The festival is coordinated on the day from the central registration / control gazebo. Please report any emergencies, problems regarding the playing area or general matters to the registration tent.

Any lost children must be taken to or reported to the central registration/control tent.

### **Referees**

Each participating team is asked to provide a referee for half of each game; this can be a team coach.

The referees must attend the briefing at the control tent at 9:30 am.

### **Refreshments**

There will be a variety of hot and cold food and drink available from the clubhouse, BBQ and coffee van.

Only the organisers are permitted to have BBQ's on site.

### **Toilets**

Toilets are located in the clubhouse and also portaloos will be on the middle field. Disabled toilets are available in the main entrance to the clubhouse via a ramp.

### **Photography**

The organisers recognize the need to ensure the safety and well-being of all the youngsters playing in the festival. As a part of this commitment the taking of photographs will be permitted only within the guidelines laid down by Kent RFU. Accredited Press photographers may also be present.

### **Dogs**

Dogs are welcome but must be kept off the pitches and on leads at all times. All dog waste must be cleared away by owners immediately.

### **Tents and Gazebos**

You're more than welcome to bring tents and gazebos, please ensure that they are placed at least 5m away from pitch boundaries and placed in the area outlined on the site map above. It is imperative that you secure your gazebos with pegs. The weather can change quickly and there is limited shelter around the pitches, for the safety of all visitors we don't want tents flying around.

### **Rubbish**

Please ensure that you gather up all your rubbish after your visit and place it in the bins provided. A black bag will be given to each team to use and place in the bins in the main club carpark.

### **Club Values and Behaviour**

Kent County RFU and its festival hosts promote and encourage the core rugby values of Teamwork, Respect, Enjoyment, Discipline and Sportsmanship. We ask that all coaches, players and supporters abide by these in order for everyone visiting our club to have an enjoyable experience.

We look forward to seeing you on the day.

Tonbridge Juddians RFC