



# KCRFU 43rd Mini Festival Sunday 29<sup>th</sup> March 2026 Welcome Pack



Dear Age Group Contact

We are delighted to welcome you to the 43rd Kent County RFU Mini Festival. This year, Gravesend Rugby Club is proud to host the U10s age group. We look forward to welcoming your players, coaches, referees, first aiders, and supporters for a fantastic day of rugby.

This Welcome Pack contains all the key information you will need for the day. Please ensure it is shared with all visiting coaches, parents, and volunteers.

## *Important Contacts*

	Name	Contact number	Email address
Gravesend RFU M&Y Chairperson and Festival Organiser	Stacey Sewell	07891686621	miniandyouthmanagergrfc@gmail.com
KCRFU Mini Chairperson	Dawn Waters	07931511424	mini-rugby@kent-rugby.org
KCRFU Mini Vice Chair	Jamie Callaway		mini-rugby-vicechair@kent-rugby.org

Your first contact for the day should be the festival organiser as they will know the information and requirements for their venue. Please go through your age group contact in all correspondence unless it is an emergency.

## *Club address*

Gravesend Rugby Club Donald Biggs Drive, Gravesend, Kent, DA12 2TL

## *Important Timings on the day*

Registration	08.45 am - 09.30 am
Referees Briefing	09.30 am
All players, spectators and visitors on site by	09.30 am
First Matches Kick off	10.00am
Festival Ends	13.00pm(approximately)

## **Parking**

The car park will open at 08:00. Parking is limited, so please encourage car sharing where possible. Please do NOT attempt to park at our neighbour club, Old Gravesendians, or Gravesend Grammar School.

Blue Badge bays will be available — please contact us in advance so we can reserve space.

Additional parking is available on surrounding roads, including:

- Ordnance Road Car Park Gravesend DA12 2RL
- Norfolk Road DA12 2PA ensure you do not park on double yellow. Cut through under railway bridge on Prospect Grove
- Pine Avenue – Enter through alley next to school then walk down to Milton Road Search DA12 1QZ
- Area surrounding the Gurdwara Search DA12 1NA Cut through to main road next to 9a

DO NOT attempt to park in roads behind the shops on Milton road by the Honda Garage, These roads are VERY narrow and VERY congested and you will get stuck.

Please Park respectfully and avoid blocking driveways or restricting access for residents.

## **Gate/Entry fees**

As per Kent County RFU guidelines for all the minis Kent events, entry to all grounds will be £2.50 per adult (children free entry. Card and cash are acceptable options for payments Wristbands will be issued as proof of payment.

This fee is separate to the counties entry fee per team as the KCRFU Mini Festival is a self-funding festival so all team's entrance fees paid go towards the counties running costs i.e. first aid, medals, memorabilia, balls etc. Whereas the entrance fee on the day goes to the running costs for the hosts i.e. toilets, pitch maintenance, parking costs etc.

## **Registration**

All teams must register on arrival using the official KCRFU Team Sheet & Photography Consent Form.

The registration desk will be located at:

*The Pavillion (White wooden building)*

Please ensure:

- RFU numbers and dates of birth are completed.
- All players are registered on GMS.

- Squad sizes comply with the festival maximums:

**Registration forms must be emailed in advance to the festival organiser [miniandyouthmanagergrfc@gmail.com](mailto:miniandyouthmanagergrfc@gmail.com).** Unfortunately, we will not be able to cater for any additional players over the team size with regards to medals etc so please ensure you stick to the maximum team size as below.

Age Group	Players on Pitch	Max. Squad size including subs
Under 7	4 players	6 players
Under 8	6 players	10 players
Under 9	7 players	12 players
Under 10	8 players	14 players
Under 11	9 players	16 players

All participating players must be RFU registered on the RFU's registration platform (GMS).

To allow us at Kent County RFU to plan we will be completing a player audit in the forthcoming weeks of which all registration forms will assist us in completing.

### ***Team selection***

This is a **mixed-ability, non-competitive** festival.

- No scores are to be recorded.
- Please ensure teams are balanced and inclusive.
- The focus is on enjoyment, development, and positive rugby experiences.

### ***Festival Rules***

Regulation 15 Age Grade Rules will apply to all rugby games. The festival rules can be found in the mini section of the KCRFU Website [Kent County RFU » Mini](#)

Players, coaches, and spectators are required to observe the appropriate Codes of Conduct.

### ***Presentations***

There will be no central presentation at the end of the festival.

Each club is encouraged to hold its own awards with players. Every participant will receive a medal and a piece of festival memorabilia.

### ***Programme and Match Schedule***

All schedules and pool drawers will be released on the Kent County Website on the afternoon of 27th March 2026. They can be accessed via this link <https://www.kent-rugby.org/kent-mini-festival/>

Pitch marshals will have hard copies of playing schedules for reference. Please try to keep to the match playing schedule – right pitch – right time and help us to ensure the day is full of free-flowing rugby games with as few hold ups as possible

Pitch marshals will be on hand to assist.

No matches will be rescheduled.

### ***First Aid***

Each team must bring:

- A first aid kit
- A qualified first aider

Kent County RFU will provide additional festival-level first aid cover from Pulse South Coast, located at: *The Medical Gazebo next to The Pavillion*

### ***Emergencies***

The festival control point is the **central registration**.

Please report:

- Injuries
- Lost children
- Pitch issues
- Safeguarding concerns
- General problems

to the control team immediately.

Any lost children must be taken to or reported to the central registration/control tent.

### ***Referees***

Each team must provide a referee for half of each match (usually a coach).

All referees must attend the briefing at 09:30 at The Pavillion

### ***Refreshments***

There will be a variety of hot and cold food and drink available from our catering partners Cholesterol Heaven at two food bases. Food is available from 9:00.

We will also have our “Ruck Shop” open – GRFC’s own tuck shop with sweets and drinks. An Ice cream van will also be on site.

We ask that although we are in a modern age that food is not ordered from outside franchises and delivered to any of our hosting clubs.

Only the organisers will be permitted to have BBQ’s on site.

### ***Toilets***

Toilets are located at The Pavillion, The main clubhouse and in our changing rooms.. Disabled toilets are available in our main club house via the players bar.

### ***Photography***

The organisers recognize the need to ensure the safety and well-being of all the youngsters playing in the festival. As a part of this commitment the taking of photographs will be permitted only within the guidelines laid down by Kent County RFU. Accredited Press photographers may also be present.

### ***Dogs***

Dogs are welcome but must be kept off the pitches and be on leads at all times. All dog waste must be cleared away by owners immediately and none allowed on playing surfaces.

General guidance:

- Dogs must be kept on a lead at all times.
- Owners must clean up immediately.
- Dogs are not permitted inside the clubhouse or food preparation areas.
- Dogs must not enter playing areas.

### ***Tents and Gazebos***

You’re more than welcome to bring tents and gazebos, please ensure that they are placed at least 5m away from pitch boundaries and placed in the area outlined on the site map. It is imperative that you secure your gazebos with pegs. The weather can change quickly and there is limited shelter around the pitches, for the safety of all visitors we don’t want tents flying around.

### ***Rubbish***

Please ensure that you gather up all your rubbish after your visit and place it in the bins provided. We will provide you with two rubbish bags per team at registration to help with cleaning.

### ***Club Values and Behaviour***

Kent County RFU and its festival hosts promote and encourage the core rugby values of Teamwork, Respect, Enjoyment, Discipline and Sportsmanship.

We expect all coaches, players, and supporters to uphold these throughout the festival.

Finally, we hope you, your players and families have a great day and enjoy the event.

Best regards

**Gravesend Rugby Club**

Insert site layout here

Insert local parking map here



**(Entry your club Name Here)**

**Kent Mini 43rd Festival  
Team sheet & Photography Consent Form  
Sunday 29<sup>th</sup> March 2026**



<b>Club and Team name</b> (if more than 1 team entered please enter a sheet for each team)	
<b>Age Group</b>	
<b>Head Coach name</b>	
<b>Contact number</b>	
<b>Referee</b>	
<b>Team first aider name</b>	

	<b>Name of Player</b>	<b>Date of Birth</b>	<b>RFU Registration Number</b>	<b>Parent/ Guardian Consent to photography</b>
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

By completing this team sheet, you agree to the festival terms and conditions, including:

- All players must be RFU affiliated and registered to their club.
- Each team must provide a referee and first aider.
- Any dispensations or out-of-age-band approvals must be declared in advance.



**(Entry your club Name Here)**

**Kent Mini 43rd Festival  
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**Kent County RFU contact list**

<b>Kent County RFU Minis Contact</b>		
Dawn Waters	07931511424	<a href="mailto:mini-rugby@kent-rugby.org">mini-rugby@kent-rugby.org</a>
Jamie Callaway	07753451021	<a href="mailto:mini-rugby-vicechair@kent-rugby.org">mini-rugby-vicechair@kent-rugby.org</a>

<b>Kent County RFU Safeguarding</b>	
Dawn Stanford	<a href="mailto:safeguarding@kent-rugby.org">safeguarding@kent-rugby.org</a>

<b>Kent County RFU Disciplinary</b>	
Jayne Ashdown Denny	<a href="mailto:age-grade-discipline@kent-rugby.org">age-grade-discipline@kent-rugby.org</a>

<b>Kent County RFU Rugby Safe</b>	
Peter Thompson	<a href="mailto:rugbysafe@kent-rugby.org">rugbysafe@kent-rugby.org</a>